

one patient, one record, one system

QUICK TIP

WRITING A PROCEDURE NOTE (PROVIDERS)

1. Within a patient's chart select the Notes Activity tab.

2. Select the Procedures tab and click New Note tab to begin the note. (Selecting the note type tab prior to New Note will bypass having to type out the note type).



3. You can also add procedures, pre-procedure diagnoses, or post-procedure diagnoses to notes.

Procedure Name		Add To History
1		
Pre-procedure Diagnoses	Post-procedure Diagnoses	
1	1	

4. There are many options for common procedures, or you may choose to use the SmartPhrase ".vtprocedure"



- 5. Complete the procedure note and ensure that the following elements are included:
 - Date/time of procedure
 - Name of Licensed Independent Practitioner / assistants who performed the procedure)
 - Timeout performed
 - Description of the procedure
 - · Findings of the procedure/ any complications
 - Any specimen(s) removed
 - Any estimated blood loss (say zero if none)
 - Post-procedure diagnosis

For more quick tips, visit maestro.duke.edu and look for "Ambulatory Quick Tips" in the left-hand navigation.